

St. Thomas University Joint Health & Safety Committee
Approved – February 27, 2023

The Joint Health and Safety Committee (JHSC) at St. Thomas University has been established to serve as a proactive group that will act as a liaison between the Employer and Employees to address matters of health and safety. The JHSC will exercise skill, diligence, and confidentiality when dealing with matters of health and safety and as such will consider, evaluate, and provide recommendations to the Employer on health and safety issues. The JHSC will be responsible to the workplace by meeting all legislative requirements set out by the *New Brunswick Occupational Health and Safety Act* and will provide assistance to the workplace on health and safety matters when they arise.

Details of Safety Meetings

- Meetings are held monthly. The day and time are typically adjusted each term to account for the changing class schedules of faculty representatives.
- Meetings are approximately one hour in length.

Establishment of the St. Thomas JHSC

- The St. Thomas JHSC will consist of two Co-Chairs (one Employee Co-Chair and one Employer Co-Chair), three Employee representatives, and three Employer representatives. The three Employee representatives will include one full-time faculty member, one part-time faculty member, and one unionized staff member. The three Employer representatives are staff members exempt from both the faculty and staff unions.
- Quorum is two Employee and two Employer representatives.
- The Co-Chairs are elected by their respective JHSC representatives.
- FAUST selects the full- and part-time faculty Employee representatives; STUSAU selects the staff Employee representative. Employer representatives are selected by the President and Vice-Chancellor.

The Role and Responsibilities of Committee Members

- All representatives are currently selected for a term of two years. There is currently no limit on the number of terms a representative can serve.

